[](https://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwibo43HpKrVAhUIGz4KHYn_BMoQjRwIBw&url=http://clipart-library.com/owls-clipart.html&psig=AFQjCNEB3N-cdA1EJVVbbcS-WT4dakeZjg&ust=1501273178957166)

[](https://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwibo43HpKrVAhUIGz4KHYn_BMoQjRwIBw&url=http://clipart-library.com/owls-clipart.html&psig=AFQjCNEB3N-cdA1EJVVbbcS-WT4dakeZjg&ust=1501273178957166)

**St. James Child Care Center**

401 Carlwood Drive.

Miamisburg, OH 45342

937-866-1633

Dear Parents,

Thank you for your interest in St. James Child Care. The following information is given to answer the most frequently asked questions. If further information is needed, please call the childcare at 937-866-1633.

We have 7 classes available. Infants (6weeks-18months), Toddler (18 months-3Yrs), Preschool 1(3Yrs-4Yrs), Preschool2 (4Yrs-5Yrs), Pre K (Kindergarten Eligible), Kindergarten, School Age 1st-5th. All of our classes typically run with two teachers, a lead and an assistant.

For our infant class we require full time families, all other classes are a three day minimum. To start in our Preschool 1 class you must be potty trained.

The center opens at 6:30 am and closes at 6:00pm. There is a $10.00 minimum late fee for the first 10 minutes that you are late at pick up and $1.00 for each additional minute after that.

Breakfast starts for our school age program and A.M. kindergartners at 7:30am and is over at 8:15am. All other classes have breakfast starting at 8:30 am- 9:00am. Lunch is provided for Toddlers and Preschool 1 starting at 11:30am-12:00pm. Preschool 2- Kindergarten is served starting at 11:45am-12:15pm. An afternoon snack is provided at 2:30 pm and 4:00 pm for school age children.

The following classes, Toddler-Preschool 1-Preschool 2 and Pre-K are required to have a rest time per state. They do not have to sleep but must remain on their cot quietly for rest time. Nap is 12:30pm-2:30pm. If your child does not nap, a quiet activity will be provided (i.e. coloring books, stories, puzzles).

There is a $35.00 registration fee. This registration fee will secure your enrollment to the center. Weekly tuition will be discussed at time of enrollment.

Thank you for your interest in St. James Child Care Center.

[](https://www.google.com/imgres?imgurl=https://previews.123rf.com/images/popocorn/popocorn1401/popocorn140100001/25379929-two-sweet-owls-sitting-on-a-branch-Stock-Vector-owls-cartoon-owl.jpg&imgrefurl=https://www.123rf.com/clipart-vector/sitting_on_a_branch.html&docid=MhGAh8Nulo7mdM&tbnid=4aPZ1y32qJS8FM:&vet=10ahUKEwjV5YzJsaLVAhXBaz4KHeCJBg0QMwjEASgWMBY..i&w=1300&h=507&bih=652&biw=1366&q=cartoon%20owls%20on%20a%20branch&ved=0ahUKEwjV5YzJsaLVAhXBaz4KHeCJBg0QMwjEASgWMBY&iact=mrc&uact=8)**S*t. James Child Care Center***

***401 Carlwood Drive***

***Miamisburg, Ohio 45342***

***Phone: (937) 866-1633***

***stjamesccc.com***

**Child's Name**

Last\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_First \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Preferred Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cell Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age today \_\_\_\_\_\_\_\_\_\_\_\_ Sex \_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Father's Full Name) (Mother’s Full Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Father's Occupation) (Mother's Occupation)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Company) (Phone) (Company) (Phone)

Parents are: Married \_\_\_\_\_\_\_\_\_\_ Divorced \_\_\_\_\_\_\_\_\_\_ Single \_\_\_\_\_\_\_\_\_\_ Cohabitating \_\_\_\_\_\_\_\_\_\_

Is either parent a current member of St. James United Methodist Church? Yes\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_

Would you like information about St. James United Methodist Church? Yes\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_

Have other children in the family attended St. James Child Care or St. James Preschool? Yes\_\_\_\_ No\_\_\_\_\_\_

Has this child attended childcare? \_\_\_\_\_\_\_ Where? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Would you like information regarding our Preschool Program? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list all children in the family, including this child, by order of birth

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M F Birth date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ M F Birth date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(over)

Parental concerns about child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(over)

Please send this completed form with **$35.00 registration fee** to the above address.

**REGISTRATION FEE IS NON-REFUNDABLE.**

If my child is enrolled, you may have my permission in include his/her name, address, phone number and parents’ names on the class roster:

Yes\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_ Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_